

# Nillumbik Artist in Residence Program 2024-25 Application Form Preview

## About this program

### **BEFORE YOU START - PLEASE READ THE [CREATIVE BRIEF](#)**

Nillumbik Shire Council is committed to creating a fair and equitable and inclusive community where human rights are respected, participation is facilitated, barriers are addressed and diversity is celebrated.

We support the rights of all people regardless of age, gender, ability or background. We value the diverse and changing nature of our community and understand that some groups and individuals experience more barriers than others.

Council welcomes applications from Indigenous/First Nations artists, artists with disability and/or artists from Culturally and Linguistically Diverse (CALD) communities.

### **Nillumbik Artist in Residence Program 2024-25**

#### **Date:**

1 April 2024

#### **Contact name:**

Sarah Hammond, Arts Program Officer

#### **Email:**

[sarah.hammond@nillumbik.vic.gov.au](mailto:sarah.hammond@nillumbik.vic.gov.au)

#### **Phone:**

0409 977 563

#### **Program:**

### **Nillumbik Artist in Residence Program 2024-25**

**Three separate residencies: Visual Artist, Literary Artist and Young Performing Artist.**

#### **Funding:**

A grant of \$5,000 per residency plus additional payments for the delivery of community sessions.

#### **Program Dates:**

1 July 2024 to 30 June 2025: Visual Artist and the Literary Artist.

1 September 2024 to 30 June 2025: Young Performing Artist

#### **Background**

We understand artists need a creative space. We also understand that many of our local artists do not have a separate creative space or the resources to dedicate a period of time solely to their practice.

As part of our Arts and Culture Strategy goal to create a visible and supported creative community, we are committed to offering artist residency programs in inspiring places, in support of emerging and established artists.

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**The Nillumbik Artist in Residence Program has been developed to create artist residencies for local creatives to explore their practice in an environment removed from the distractions of everyday life, connect to the Nillumbik Community and to develop a nominated Nillumbik-inspired project.**

The residencies are all located within Nillumbik community facilities and in addition to a \$5,000 grant and additional payments for the delivery of community sessions, all residencies will offer artists social and creative support as well as new community connections and inspirations.

## **The Program**

The program is open to individual artists and small artist groups from visual arts, literary arts, and performing arts or cross-disciplinary arts practice across these fields. The Young Performing Artist Residency is open to artists aged 18 – 25 years.

The Nillumbik Artist in Residence Program provides **three separate artist residencies.**

- 1. Visual Artist in Residence at Edendale Community Environment Farm**
- 2. Literary Artist in Residence at Eltham Library and/or Diamond Valley Library**
- 3. Young Performing Artist in Residence at Nillumbik Youth Hub (artists aged 18-25)**

Specific commitments to the residency host venue are embedded into the program. See *Artist Brief* section of the Creative Brief.

## **The program will offer each artist:**

- **A studio/creative space**
- **A grant of \$5K, payable in two installments (1. June 2024, 2. November 2024)**
- **Support and payment by separate invoice in line with NAVA or industry association rates for the delivery of a series of community sessions**
- **Promotion of artist, project, community sessions and other activities related to the residency**

The residencies are **not live-in** but offer generous access to the residency space including after-hours and weekends.

The residencies will run from 1 July 2024 to 30 June 2025 for the Visual Artist and the Literary Artist and 1 September 2024 to 30 June 2025 for the Young Performing Artist.

Refer to the [Creative Brief](#) for residency location information.

## **Funding details**

We are offering a grant of \$5,000 per residency, payable in two instalments (June 2024 and November 2024).

Additional payments for the delivery by the artist/s of no less than four community sessions (e.g. workshop, demonstration, talk, exhibition, blog, performance, presentation, open studio etc.) in line with the [Creative Brief](#).

## **Artist Brief**

All applicants must read the [Creative Brief](#) before applying.

**Each residency must include:**

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- The development of a residency project connected to Nillumbik and in line with host facility focuses and priorities. See Appendix 1
- At least 50% of the residency must be connected to Nillumbik and offer opportunities for the Nillumbik community to engage with the artist at the residency host venue
- The delivery by the artist of no less than four community sessions (e.g. workshop, demonstration, talk, exhibition, blog, performance, presentation, open studio etc.). These sessions will be paid at current NAVA or industry association rates and in line with budget.
- **Specific commitments** in line with each residency and host facility expectations **as detailed below.**
- Completion of evaluations

## Specific Commitments

### Visual Artist in Residence

The focus for the visual artist in residence must be connected to the environment, sustainability, biodiversity, climate, the history of Edendale, or a related subject matter.

The visual artist in residence must engage with the Edendale team and Edendale programs and activities.

The visual artist in residence must deliver an arts-based program (community sessions x 4 minimum) for the Nillumbik community, preferably (but not limited to) young people aged 12 -18 years in collaboration with Edendale. These sessions will be paid at current NAVA or industry association rates and are in addition to the \$5,000 grant.

### Literary Artist in Residence

The literary artist in residence must engage with the Yarra Plenty Regional Library teams, library programs and activities.

The literary artist in residence must deliver a literary-based program (community sessions x 4 minimum) for the Nillumbik community in collaboration with YPRL and Council. These sessions will be paid at current NAVA or industry association rates and are in addition to the \$5,000 grant.

Specialised librarian help with research and resources (bookable in advance) may be available by negotiation.

### Young Performing Artist in Residence

The young performing artist in residence must work closely with the team at the Youth Hub and engage with the hub's programs and activities and Council's Youth Strategy.

The young performing artist in residence must deliver a performing arts-based program for young Nillumbik people aged 12-25 years in collaboration with the Youth Hub. These sessions will be paid at current NAVA or industry association rates and are in addition to the \$5,000 grant.

Specialist equipment outside of the artist's personal equipment and materials that may be required for public performances and/or community sessions must be detailed in the application.

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**In addition to the requirements listed above, artists are expected to progress their current practice. Please consider how you can best use the time, space and resources available to take the next steps in your artistic development and/or create new work.**

## Requirements & Considerations

- Artists must be 18 years and over to apply for the Visual Arts and Literary Arts residencies.
- Artists must be aged between 18 years and 25 years by 1 July 2024 to apply for the Young Performing Artist residency.
- Artists must be locally based (live/work/study/play in Nillumbik) or have a strong connection to the Shire.
- We strongly encourage applications from First Peoples, people living with a disability, culturally or linguistically diverse groups, and LGBTQIA+ **community**. Please contact us if you require support submitting an application and to discuss your access needs.
- All forms of visual arts, literary arts and performing arts or cross-disciplinary practices across these art forms are eligible.
- All applications must be submitted online through SmartyGrants and address the application criteria, questions and information requests. Assistance can be provided with application if required.
- Creatives are encouraged to consider activities that will support their own creative practice and help strengthen their community connections.
- Successful artists will be sent an offer letter through SmartyGrants and must agree to the conditions of the grant as outlined in this Creative Brief and the letter of offer.
- On acceptance of the grant offer, successful artists will be awarded a grant of \$5,000 paid in 2 separate instalments of \$2500 through SmartyGrants in June and November 2024.
- Successful artists must hold a valid Working with Children's Check and adhere to Nillumbik's Child Safe Policy and procedures.
- Artists must undertake the residency in line with the Creative Brief.
- Payment of the community sessions must be in line with Council's procurement process and will be paid at current NAVA rates via artist invoice subject to budget.
- Artists must provide their own materials and specialist equipment.
- Artists must provide their bio and details of their art practice, project and other activities plus images for promotional purposes to Council as requested. Copyright will remain with the artist but reproduction of the images/material for non-commercial promotional purposes will be granted to Council.
- Public Liability Insurance of not less than \$10,000,000.00 is required for the term of the residency and can be purchased by the artist through Council for a small fee if required. This will cover all residency activities undertaken in a Council facility.
- All successful artists will be required to complete evaluations and provide feedback and project updates as requested by Council.

## Contact

Sarah Hammond  
Arts Program Officer  
Nillumbik Shire Council

# Nillumbik Artist in Residence Program 2024-25 Application Form Preview

Email: [sarah.hammond@nillumbik.vic.gov.au](mailto:sarah.hammond@nillumbik.vic.gov.au)

Ph: 0409 977 563 or 9433 3175

## Residency Selection

\* indicates a required field

### Residency Selection

**Which Artist in Residence are you applying for? \***

- ☐ Visual Artist in Residence at Edendale
- ☐ Literary Artist (Writer) in Residence at Yarra Plenty Regional Library
- ☐ Young Performing Artist in Residence at Nillumbik Youth Hub

At least 1 choice and no more than 3 choices may be selected.

**If you are applying for the Young Performing Artist in Residence program, please provide your date of birth.**

Must be a date.

## Contact Details

\* indicates a required field

**Your name \***

First Name

Last Name

**Preferred name (if different to above)**

**Group name if you are applying as a small group**

**Your email \***

**Your mobile phone number \***

**Your address \***

Address

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Address Line 1, Suburb/Town, and Postcode are required.

**What is your age range? \***

- ☐ I am 18 now or will be by 1 July 2024
- ☐ 19 - 24 years
- ☐ 25 - 30 years
- ☐ 31 - 54 years
- ☐ 55 - 64 years
- ☐ 65 years and over
- ☐ Prefer not to answer

**How do you describe your gender? \***

- ☐ Female
- ☐ Male
- ☐ Non-binary
- ☐ Prefer not to say
- ☐ Prefer to self describe

**Please specify**

**Do you identify as LGBTIQA+ and/or gender diverse? \***

- ☐ Yes
- ☐ No
- ☐ Unsure
- ☐ Prefer not to answer

**Do you identify as Aboriginal or Torres Strait Islander? \***

- ☐ Yes
- ☐ No
- ☐ Unsure
- ☐ Prefer not to answer

**Do you speak a language other than English at home? \***

- ☐ Yes
- ☐ No
- ☐ Unsure
- ☐ Prefer not to answer

**Do you identify as a person with disability / chronic illness / mental illness? \***

- ☐ Yes
- ☐ No
- ☐ Unsure
- ☐ Prefer not to answer

**Are there any barriers that may prevent you from fully participating in this opportunity and what can we do to make your participation easier (for example, if you are person with a disability)? \***

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- ☐ Yes  
☐ No

**Please describe:**

**Your connection to Nillumbik? \***

- ☐ Live  
☐ Work  
☐ Volunteer  
☐ Study  
☐ Play  
☐ No connection to Nillumbik  
☐ Other:

At least 1 choice and no more than 6 choices may be selected.

**Your Website URL if available**

**If you have relevant social media accounts list them here**

**Provide details of any grants, commissions or other funding you have previously received from Nillumbik Shire Council.**

Must be no more than 50 words.

## ABN Details

**Do you have an ABN? \***

- ☐ Yes ☐ No

If you do not have an ABN, you are required to attach a Statement by a Supplier available from the ATO with your application. Download the form from Section 8.

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name

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ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

[Download form](#)

## Statement by a Supplier \*

Attach a file:

Only required if you do not have an ABN

## All about you

\* indicates a required field

Tell us

**In 150 words or less, tell us about yourself and your creative practice. You can attach your bio or link to your online profile elsewhere in the application. \***

Word count:

Must be no more than 150 words.

A summary of this section may be used for promotional purposes if you are successful

**Why are you applying for the Nillumbik Artist in Residence Program? How will it progress your artistic practice? Limit your answer to 150 words. \***

Word count:

Must be no more than 150 words.

**PROJECT: Each residency must include the development of a residency project connected to Nillumbik and in line with host facility focuses and priorities. Please provide a SUMMARY of the project you wish to work on and how it connects to Nillumbik and the residency location. \***



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Word count:

Must be no more than 200 words.

You can attach a more detailed project plan in the attachments section of this application.

**Please indicate what your preferred residency schedule would be. Please include no of days per week, specific days and times if known. \***

**A requirement of the program is for all artists to deliver accessible and inclusive community sessions. Please detail your experience in this area (please note experience is NOT a requirement or expectation) and/or the skills you would use to deliver these sessions. Please use this section to tell us about your ideas for the community sessions you might like to deliver. \***

Word count:

Must be no more than 200 words.

**If you are applying for the Young Performing Artist in Residence Program, please give details of any specialist equipment (outside of your own personal equipment and materials) that may be required for public performances and/or community sessions - e.g: lighting, sound, etc.**

Word count:

Must be no more than 100 words.

Samples of your work must be included in your application. Please refer to the next section.

## Attachments

\* indicates a required field

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## Required supporting material

**Your artist bio or resume. Maximum 4 pages. Do not exceed 2MB in total \***

Attach a file:

**or Link to your online bio**

Must be a URL.

## Samples of your work

**Please attach samples of your work. Do not exceed 2MB in total \***

Attach a file:

Please amalgamate your samples into one document and compress or downsize your file if possible.

Any other supporting material you wish to include. Do not exceed 2MB in total

## Other Supporting Material

Attach a file:

This can include your project plan, promotional material, support letters or anything else you wish to include

## Privacy, declaration and your feedback

**\* indicates a required field**

### Privacy statement

Nillumbik Shire Council is collecting your personal information for the purpose of registering and assessing your application.

The information you provide will be used for this purpose or a directly related secondary purpose. This information will only be disclosed to third parties if we are permitted to, required to by law, or if Council uses an external panel to assess the applications.

If you do not provide the requested information or it is only provided in part, we may be unable to accept or consider your application.

You may access the personal information that Council holds about you by contacting Council's Privacy Officer on 9433 3271 or [privacy@nillumbik.vic.gov.au](mailto:privacy@nillumbik.vic.gov.au)

### Inclusion statement

# Nillumbik Artist in Residence Program 2024-25 Application Form Preview

Nillumbik Shire Council is committed to creating a fair, equitable and inclusive community where human rights are respected, participation is facilitated, barriers are addressed and diversity is celebrated. We support the rights of all people regardless of age, gender, ability or background. We value the diverse and changing nature of our community and understand that some groups and individuals experience more barriers than others.

## Declaration

### I certify that: \*

- ☐ I have read and understand the Creative Brief;
- ☐ All details supplied in this application form and in any attached documents are true and correct to the best of my knowledge;
- ☐ I understand that if this application is successful I will be required to accept the conditions of the residency in accordance with Nillumbik Shire Council requirements; and
- ☐ I consent to the release of information in this application for promotional and evaluation purposes relevant to Nillumbik Shire Council.

At least 4 choices must be selected.

All of the above must be checked

### Authorised Person's Name \*

First Name

Last Name

### Date of Declaration \*

Must be a date.

## Feedback

This is the end of the application. We would value your feedback regarding our online application process. This information will not in any way be used to assess your application.

### Is this the first time you have applied for a grant with Nillumbik Shire Council?

- ☐ Yes ☐ No

### How satisfied are you with our application process?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied or dissatisfied
- ☐ Dissatisfied
- ☐ Very dissatisfied

### Do you have any comments about our application process?

E.G. What worked well, or what could be improved?

### How did you hear about Council's grant program?

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- ☐ Nillumbik Council website
- ☐ Council Officer
- ☐ Social media
- ☐ Network/Newsletter
- ☐ Nillumbik News
- ☐ Local media
- ☐ Word of mouth
- ☐ Other: