

Reconciliation Grant application 2024

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Grant Conditions

About this grant

Grants of up to \$1,000 from a grant pool of \$10,000 are available to support community-led projects that promote truth-telling, recognition, celebration, community connection, cultural and social inclusion and access and participation for First Nations People.

This grant supports our community to implement projects that contribute to Reconciliation and the process of healing in Nillumbik. Council's commitment to Reconciliation involves:

- Celebrating the rich history, cultures and achievements of Aboriginal and Torres Strait Islander people as one of the oldest continuing cultures on the planet
- Addressing the causes of division and misunderstanding between Aboriginal and Torres Strait Islander people and other Australians
- Taking responsibility and ownership of past trauma and injustices
- Addressing inequities in health, education and justice as experienced by Aboriginal and Torres Strait Islander people

Applications will be received until funds are expended or 31 May 2024, whichever comes first.

If you would like to discuss your idea and/or need assistance with your application please contact us via reconciliation@nillumbik.vic.gov.au or 03 9433 3158.

Applicants can receive a total of \$1,000 in funding during a financial year for one or more Reconciliation activities or projects delivered during or in recognition of:

- National Sorry Day 26 May
- Reconciliation Week 27 May to 3 June 2024
- NAIDOC Week 7 to 14 July 2024

You can save this application and return at any time, just select **Save** and log out.

Eligibility criteria

To be eligible applicants **MUST**:

- Align their project with the strategic directions and objectives of the [Nillumbik Reconciliation Charter](#) and/or the [Nillumbik Health and Wellbeing Plan 2021-2025](#)
- Be a not-for-profit incorporated organisation, community group, school or club that lives, works, studies, volunteers or plays in Nillumbik, or partnered with (auspiced by) an eligible organisation (organisations can auspice multiple applications)
- Artists, individuals and local businesses must [partner with eligible not-for-profit incorporated organisations](#) to be eligible to apply
- Hold a minimum of \$10 million in public liability insurance, or if your activity will be held in a Council venue or on Council land, you may be eligible for coverage under [Council's Community Liability Insurance](#)
- Be compliant or have satisfactorily acquitted all outstanding grants previously awarded by Nillumbik Shire Council
- Spend the funds before 30 June 2024.

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What won't be funded

Applications will **NOT** be considered for:

- Projects, events or activities that are held outside the Nillumbik municipal boundary
- Day to day operational expenses, remuneration or core business costs (for example administrative, maintenance, utilities, and/or organisational operating costs, ongoing salaries, volunteer salaries, infrastructure, uniforms, etc.)
- Projects that are curriculum based or entirely student or congregation focused
- Projects solely for fundraising purposes without broad community benefit
- Events that are fully ticketed with no free or heavily subsidised component
- Alcohol or gambling related activities
- Projects that have received full funding from another source
- Retrospective funding for projects which are due to commence prior to the notification of the application outcome
- Applicants that are in debt to the Shire or non-compliant with all grants previously awarded.

Contact Details

* indicates a required field

Your name *

First Name

Last Name

Your email *

Must be an email address.

Your phone number *

How do you describe your gender? *

- ☐ Female
- ☐ Male
- ☐ Non-binary
- ☐ Prefer not to say
- ☐ Prefer to self describe

Please specify *

Your connection to Nillumbik? *

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- ☐ Live
- ☐ Work
- ☐ Volunteer
- ☐ Study
- ☐ Play
- ☐ Other:

Organisation, Community Group, School or Club name *

Organisation Name

Organisation type:

- ☐ Not-for-profit incorporated organisation
- ☐ School (kindergarten to year 12)
- ☐ Unincorporated (auspiced)
- ☐ Individual (auspiced)
- ☐ Commercial business (auspiced)

Unincorporated for profit organisations, artists, individuals and local businesses must partner with an eligible not-for-profit incorporated organisation

Your position *

If applying with an auspice type your role in the community

Organisation, Community Group, School or Club address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Organisation, Community Group, School or Club email

Auspice details

Auspice name *

Organisation Name

Auspice address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Auspice email *

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Financial Details

Does your incorporated association or auspice have an ABN? *

☐ Yes ☐ No

If your organisation does not have an ABN, you are required to attach a Statement by a Supplier available from the ATO before submitting your application.

ABN of the Incorporated Association or Auspice *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

[Download form](#)

Statement by a Supplier *

Attach a file:

Only required if your organisation or auspice do not have an ABN

Primary bank account of the Incorporated Association or Auspice *

Account Name

BSB Number

Account Number

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Project Details

* indicates a required field

Project name *

This name will be used to identify and promote your project if successful

Provide a brief description of the project for use in promotional materials if successful

Word count:

Must be no more than 50 words.

Project start date *

Project end date *

Where will your activity, project or event take place? *

What do you plan to do? *

Provide a short description (100 words recommended) - Describe the specific activities that will take place using these funds

Why is this project needed? *

Word count:

Must be no more than 250 words.

What do you want the project to achieve, and who will benefit?

How will your project result in the betterment and advancement of Indigenous people within the municipality of Nillumbik? *

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Describe how your project will have a positive impact on our Indigenous community

Project Budget

* indicates a required field

Total amount requested *

\$

What is the total financial support you are requesting in this application?

Total project cost *

\$

What is the total budgeted cost (dollars) of your project?

Is there a cost to participants to undertake your activity? *

☐ Yes ☐ No ☐ Gold coin donation
Activities that are fully ticketed with no free or heavily subsidised component will not be considered

How much will participants be charged? *

\$

Must be a dollar amount.

Income

Please provide a breakdown of all income sources related to the project. Examples of income should include: amount requested under this grant, other grant funding, organisation funds, expected participation/entry fees to cover expenditure, etc.

- Mark income as **C** (confirmed) or **NC** (not confirmed)

Income	\$	Status
Reconciliation Grant	\$	Confirmed Not Confirmed
	\$	
	\$	

Expenditure

Identify how you will spend all of the income listed above towards your project.

- Your budget needs to reflect all the costs associated with the project **excluding GST**
- Include any costs for equipment, services, venue hire or permits based on quotes

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Expenditure

	\$
	\$
	\$
	\$
	\$

Budget total

The total income must equal the total expenditure of the project

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.
Must be \$0

In-Kind contributions

List any support being provided by your organisation or other organisations in-kind here, and give an estimated value for this support. Estimate how much you would have to pay for these goods or services if they were not being provided free of charge. For example, volunteer time could be calculated at a rate of \$25 per hour, or at \$35 per hour for skilled tasks.

Examples of in-kind contributions might include: free use of a venue, administrative support, volunteer time, donated refreshments, or any other donated goods or services.

In-kind contribution

\$ Value

	\$
	\$

Total in-kind contribution

\$

This number/amount is calculated.

Attachments

* indicates a required field

Required supporting material

Public Liability Insurance Certificate

Attach a file:

You must have public liability insurance to a minimum value of \$10 million on commencement of the project

If you do not hold current Public Liability Insurance:

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- Applications may be submitted without current Public Liability Insurance on the condition that if the grant is successful insurance is purchased and a Certificate of Currency is provided
- You should apply through an auspice organisation if your group does not wish to purchase insurance
- Or you may be eligible for coverage under [Council's Community Liability insurance](#) if your activity is entirely held in a Council venue.

Auspecting organisation letter of support *

Attach a file:

Additional supporting material (if available)

Quotes

Attach a file:

Other supporting materials

Attach a file:

Privacy Statement, Declaration and Your Feedback

* indicates a required field

Privacy statement

Nillumbik Shire Council is collecting your personal information for the purpose of registering and assessing your Grant application.

The information you provide will be used for this purpose or a directly related secondary purpose. This information will only be disclosed to third parties if we are permitted to, required to by law, or if Council uses an external panel to assess the Grant applications.

If you do not provide the requested information or it is only provided in part, we may be unable to accept or consider your application.

You may access the personal information that Council holds about you by contacting Council's Privacy Officer on 9433 3271 or privacy@nillumbik.vic.gov.au

Declaration

I certify that: *

- ☐ I have read and understand the terms and conditions in the Grant Guidelines;
- ☐ All details supplied in this application form and in any attached documents are true and correct to the best of my knowledge;

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- ☐ This application has been submitted with the full knowledge and agreement of the management of the community group, organisation or auspice body;
- ☐ I agree to ensure all necessary approvals and permits are obtained prior to my project or event taking place;
- ☐ I understand that if Nillumbik Shire Council approves a grant, I will be required to accept the conditions of the grant in accordance with Nillumbik Shire Council requirements;
- ☐ I understand that Nillumbik Shire Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their auspicing sponsor to provide appropriate insurance cover; and,
- ☐ I consent to the release of project information in this application for promotional and evaluation purposes relevant to Nillumbik Shire Council.

At least 7 choices must be selected.

All of the above must be checked

Authorised Person's Name *

First Name

Last Name

Date of Declaration *

Must be a date.

Feedback

This is the end of the application. We would value your feedback regarding our online grants application process. This information will not in any way be used to assess your application.

Is this the first time you have applied for a grant with Nillumbik Shire Council?

- ☐ Yes ☐ No

How satisfied are you with our application process?

- ☐ Very satisfied
☐ Satisfied
☐ Neither satisfied or dissatisfied
☐ Dissatisfied
☐ Very dissatisfied

Do you have any comments about our application process?

E.G. What worked well, or what could be improved?

How did you hear about Council's grant program?

- ☐ Nillumbik Council website
- ☐ Council Officer
- ☐ Social media
- ☐ Network/Newsletter
- ☐ Nillumbik News
- ☐ Local media
- ☐ Word of mouth

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☐ Other: