

Festive Grant 2026

Form Preview

Grant Conditions

* indicates a required field

Your project suitability

To support and encourage our community to celebrate the 2026 festive season applicants can apply for a maximum of \$2,000 in funding, to deliver a project, event or activity over the festive season that can be showcased within the Nillumbik Festive Calendar.

Before applying you MUST have first read the grant guidelines.

Have you read the grant guidelines? *

- ☐ Yes ☐ No

Festive Fund Grant Guidelines

To proceed with this application you must first read the grant guidelines.

Project suitability

Which of the below best describes your project, event or activity? *

- ☐ Light displays, craft or art to make outdoor public spaces more attractive to visit
- ☐ Musicians or performers in a public space
- ☐ Simple low cost activities for the whole community to get involved
- ☐ Projects in public spaces such as creative displays or temporary installations
- ☐ Gathering in a public space for carolling, cooking demonstrations, festive DIY workshops
- ☐ Local walks, picnic trails, scavenger hunts in public spaces that showcase the festive spirit
- ☐ Place activation activities
- ☐ Purchase and installation of outdoor Christmas decorations, Christmas trees, signage, banners, and/or decorations that provide sensory experiences
- ☐ None of the above

Unfortunately, based on the selection above, the project would be ineligible for this grant funding and the application cannot proceed.

For further advice please refer to the guidelines for more information about the Festive Fund Grant or contact Council's Place Activation and Events team via place@nillumbik.vic.gov.au

Contact Details

* indicates a required field

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Your name *

First Name

Last Name

Your email *

Must be an email address.

Your phone number ***How do you describe your gender? ***

- ☐ Female
- ☐ Male
- ☐ Non-binary
- ☐ Prefer not to say
- ☐ Prefer to self describe

Please specify ***Your connection to Nillumbik? ***

- ☐ Live
- ☐ Work
- ☐ Volunteer
- ☐ Study
- ☐ Play
- ☐ Other:

Organisation or Community Group name *

Organisation Name

Organisation type: *

- ☐ Not-for-profit incorporated organisation
- ☐ School (kindergarten to year 12)
- ☐ Unincorporated (auspiced)
- ☐ Individual (auspiced)
- ☐ Commercial business (auspiced)

An auspice arrangement is when an eligible organisation assists a smaller organisation to fund a grant activity or event. The eligible organisation is known as the auspice organisation. Your organisation is known as the grant recipient.

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The [Community and Services Directory](#) provides information about a wide range of community organisations, services, groups and clubs that operate within the Shire of Nillumbik.

Your position *

If applying with an auspice type your role in the community

Organisation or Community Group address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.
If applying as an individual type your address

Organisation or Community Group email

Is the organisation or group *

☐ An incorporated association

☐ Auspiced by an incorporated association

Partnered not-for-profit incorporated organisation (Auspice) details

Where an auspice organisation charges a fee, it must demonstrate a genuine partnership with the applicant, including the provision of in-kind support such as room hire, promotional assistance or other tangible contributions.

Auspice name *

Organisation Name

Auspice address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Auspice email *

Financial Details

Does your incorporated association or auspice have an ABN? *

☐ Yes

☐ No

If your organisation does not have an ABN, you are required to attach a Statement by a Supplier available from the ATO before submitting your application.

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ABN of the Incorporated Association or Auspice *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

[Download form](#)

Statement by a Supplier *

Attach a file:

Only required if your organisation or auspice do not have an ABN

Primary bank account of the Incorporated Association or Auspice *

Account Name

BSB Number

Account Number

Note, Council will pay a GST amount on top of the approved funding

Project Details

* indicates a required field

Project name *

This name will be used to identify and promote the project if successful

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Provide a brief description of the project for use in promotional materials if successful *

Word count:

Must be no more than 50 words.

Summarise the project and what will be achieved.

Project start date *

Project end date *

Must be a date and no later than 31/1/2027.

If the activity includes event days, provide the date(s) of the event(s)

E.g. Friday 12 Dec, or Friday to Sunday 12-14 Dec, or every Friday from 5-19 Dec, etc.

What activities are you planning to do? *

E.g. public activities that can be promoted in the Festive Calendar?

How many people do you expect will attend or benefit from this activity? *

If your group or organisation is not based in Nillumbik, state how the activity will benefit the Nillumbik community

Will this project involve an event held on Council land?

☐ Yes

☐ No

An event on council land refers to any gathering, activity, or occasion that takes place on property owned or managed by a local council

Where will this project, activity or event take place? *

Projects must take place within Nillumbik Shire to be eligible for funding

As you are planning a public event on Council land (such as a park, reserve or oval), our [Event Permit Application Portal](#) will help step you through the process.

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Read through the [Planning an event in Nillumbik](#) guide to understand what is required when delivering an event in Nillumbik. The guide also describes support and services offered to event planners.

Will this project or activity consider environment, climate action or sustainability?

☐ Yes ☐ No

Note this indicator is only for our future reporting purposes

Will this project involve children or young people aged 0 to 18 years old? *

☐ Yes ☐ No

As part of our commitment to [child safety](#) and the [Victorian Child Safe Standards](#), Council has child safety requirements in place to help ensure the safety of children and young people under 18 years of age when providing grant funding to other organisations, groups or individuals.

Refer to our [Child Safety considerations](#) when delivering programs/services/events to children under 18 years of age.

Assessment Criteria

* indicates a required field

Describe the capacity of your organisation to deliver this project, event or activity? *

Demonstrate your ability to complete this project/event/activity, and if possible, to sustain it in the long term after the grant has ended

Creates opportunities for people to connect to place 30%

Describe how your project will create opportunities for people to connect to place *

Enhances community spirit, increases social inclusion and community connection 25%

How will your project support the activation of a public place? *

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Describe what the project will do and what will it achieve. Consider the extent of community need and benefit that would be displayed, and/or the level of positive impact on the local community.

Is accessible and inclusive 20%

Refer to the [access, equity and inclusion policy](#)

Select the priority groups identified in Council's Access, Equity and Inclusion policy that your project will target *

- ☐ Carers
- ☐ Children and young people
- ☐ Cultural and linguistically diverse people
- ☐ First Nations People
- ☐ LGBTIQA+ communities
- ☐ Gender diverse people
- ☐ Older people
- ☐ People experiencing financial insecurity
- ☐ People who live rurally or are geographically isolated
- ☐ People with a disability, chronic disease and/or mental illness
- ☐ Refugees and people seeking asylum
- ☐ Women and girls

Describe how your event or activity will be accessible and inclusive *

E.g. how the project will increase community participation through access, equity and inclusion and respond to the priority groups selected above?

Priority given to local suppliers and the use of sustainable materials 15%

What percentage of your vendors and suppliers (both paid and in-kind) will be local to Nillumbik? *

- ☐ Less than 50% ☐ 50% to 75% ☐ 75% to 90% ☐ 100%

Identify the sustainable materials that will be in use, and how *

Project Budget

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* indicates a required field

Total amount requested *

\$

What is the total financial support you are requesting in this application?

Total project cost *

\$

What is the total budgeted cost (dollars) of your project?

Is there a cost to participants to undertake your activity? *

☐ Yes

☐ No

☐ Gold coin donation

Activities that are fully ticketed with no free or heavily subsidised component will not be considered

How much will participants be charged? *

\$

Must be a dollar amount.

Income

Provide a breakdown of all income sources related to the project. Examples of income should include: amount requested under this grant, other grant funding, organisation funds, expected participation/entry fees to cover expenditure, etc.

- Mark income as **C** (confirmed) or **NC** (not confirmed)

Income	\$	Status
Festive Fund Grant	\$	Confirmed Not Confirmed
E.g. Ticket revenue	\$	
	\$	

Expenditure

Identify how you will spend all of the income listed above towards your project.

- Include any costs for equipment, services, venue hire or permits based on quotes
- Your budget needs to reflect all the costs associated with the project

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Note, GST will NOT be added to the total final grant amount allocated if you are successful as these grant payments are GST free. Any GST component of products and services for your activity must be included within this budget.

Expenditure

\$

\$

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	\$
	\$
	\$
	\$
	\$

Budget total

The total income must equal the total expenditure of the project

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

Income - Expenditure

\$

This number/amount is calculated.

Must be \$0

In-Kind contributions

List any in-kind support being provided by your organisation or other organisations here, and give an estimated value of this support. How much would you have to pay for these goods or services if they were not being provided free of charge? For example volunteer time could be calculated at a rate of \$25 per hour, or at \$35 per hour for skilled tasks.

Examples of in-kind contributions might include: free use of a venue, administrative support, volunteer time, or donated refreshments or any other donated goods or services.

In-kind contribution

\$ Value

	\$
	\$
	\$

Total in-kind contribution

\$

This number/amount is calculated.

If Council cannot provide you with the full funding requested can the project go ahead? *

☐ Yes

☐ No

Partial funding amount required to deliver project *

\$

Must be a dollar amount.

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If your project can proceed with partial funding, which items identified in your budget are a priority? *

Provide details of the minimum items required and what you would change to ensure the project could be delivered

Attachments

* indicates a required field

Required supporting material

Public Liability Insurance Certificate

Attach a file:

You must have public liability insurance to a minimum value of \$20 million on commencement of the project

If you do not hold current Public Liability Insurance:

- Applications may be submitted without current Public Liability Insurance on the condition that if the grant is successful insurance is purchased and a Certificate of Currency is provided
- You should apply through an auspice organisation if your group/organisation does not wish to purchase insurance
- Or you may be eligible for coverage under [Council's Community Liability insurance](#) if your activity is entirely held in a Council venue.

Auspice arrangement

Auspicing organisation letter of support *

Attach a file:

Event permit

Event permits are required for most organised activities taking place on Council land, including parks, streets and other public spaces. This ensures that all events meet our safety standards, do not conflict with other scheduled activities and comply with local laws and regulations.

Permits must be submitted a minimum 6 to 8 weeks before a proposed event.

Read through the [Planning an event in Nillumbik guide](#) (PDF, 3MB) to understand what is required when delivering an event in Nillumbik. The guide also describes support and services offered to event planners.

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Once you have gathered all necessary documents, submit an [Event Permit application](#). Make sure to include all necessary information to avoid delays in processing.

Additional supporting material (if needed)

Quotes for services or products over \$1,000 are mandatory

Quotes for services or products

Attach a file:

Quotes can be written, scanned images from catalogues or online stores, or screenshots from a website or online shopping cart. Multiple files can be attached

Other supporting materials

Attach a file:

Multiple files can be attached

Privacy Statement, Declaration and Your Feedback

* indicates a required field

Privacy statement

Nillumbik Shire Council is collecting your personal information for the purpose of registering and assessing your Grant application.

The information you provide will be used for this purpose or a directly related secondary purpose. This information will only be disclosed to third parties if we are permitted to, required to by law, or if Council uses an external panel to assess the Grant applications.

If you do not provide the requested information or it is only provided in part, we may be unable to accept or consider your application.

You may access the personal information that Council holds about you by contacting Council's Privacy Officer on 9433 3271 or privacy@nillumbik.vic.gov.au

Declaration

I certify that: *

- ☐ I have read and understand the terms and conditions in the Grant Guidelines;
- ☐ All details supplied in this application form and in any attached documents are true and correct to the best of my knowledge;
- ☐ This application has been submitted with the full knowledge and agreement of the management of the community group, organisation or auspice partner;
- ☐ I agree to ensure all necessary approvals and permits are obtained prior to my project or event taking place;
- ☐ I understand that if Nillumbik Shire Council approves a grant, I will be required to accept the conditions of the grant in accordance with Nillumbik Shire Council requirements;

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☐ I understand that Nillumbik Shire Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their auspicing sponsor to provide appropriate insurance cover; and,

☐ I consent to the release of project information in this application for promotional and evaluation purposes relevant to Nillumbik Shire Council.

At least 7 choices must be selected.

All of the above must be checked

Authorised Person's Name *

First Name

Last Name

Date of Declaration *

Must be a date.

Feedback

This is the end of the application. We would value your feedback regarding our online grants application process. This information will not in any way be used to assess your application.

Is this the first time you have applied for a grant with Nillumbik Shire Council?

☐ Yes

☐ No

How satisfied are you with our application process?

☐ Very satisfied

☐ Satisfied

☐ Neither satisfied or dissatisfied

☐ Dissatisfied

☐ Very dissatisfied

Do you have any comments about our application process?

E.G. What worked well, or what could be improved?

How did you hear about Council's grant program?

☐ Nillumbik Council website

☐ Council Officer

☐ Social media

☐ Network/Newsletter

☐ Nillumbik News

☐ Local media

☐ Word of mouth

☐ Other: