

Nillumbik Community Fund Application 2025/26

Form Preview

Grant conditions

* indicates a required field

About this grant

The Nillumbik Community Fund grant program offers grant funding up to \$5,000.

Before applying applicants must discuss their project idea with a member of the Grants Team via 03 9433 3111 or grants@nillumbik.vic.gov.au

Before applying it is essential to have read the Nillumbik Community Fund Grant Program Guidelines *

☐ Yes, I have read the grant guidelines

[Nillumbik Community Fund 2025/26 Guidelines](#)

Supporting policies and plans

[Council Plan 2021-25](#)

[Health and Wellbeing Plan 2021-25](#)

[Community Grants Policy](#)

[Events Policy](#)

[Access, Equity and Inclusion Policy](#)

[Climate Action Plan](#)

[Child Safety and Wellbeing Policy](#)

Contact details

* indicates a required field

Your name *

First Name

Last Name

Your email *

Your phone number *

How do you describe your gender? *

Nillumbik Community Fund Application 2025/26

Form Preview

- ☐ Female
- ☐ Male
- ☐ Non-binary
- ☐ Prefer not to say
- ☐ Prefer to self describe

Please specify *

Your connection to Nillumbik? *

- ☐ Live
- ☐ Work
- ☐ Volunteer
- ☐ Study
- ☐ Play
- ☐ Other:

Organisation, Community Group, School or Club name *

Organisation Name

Organisation type: *

- ☐ Not-for-profit incorporated organisation
- ☐ School (kindergarten to year 12)
- ☐ Unincorporated (auspiced)
- ☐ Individual (auspiced)
- ☐ Commercial business (auspiced)

Unincorporated for profit organisations, artists, individuals and local businesses must partner with an eligible not-for-profit incorporated organisation

An auspice arrangement is when an eligible organisation assists a smaller organisation to fund a grant activity or event. The eligible organisation is known as the auspice organisation. Your organisation is known as the grant recipient.

The [Community and Services Directory](#) provides information about a wide range of community organisations, services, groups and clubs that operate within the Shire of Nillumbik.

Your position *

If applying with an auspice type your role in the community

Organisation, Community Group, School or Club address *

Address

Nillumbik Community Fund Application 2025/26

Form Preview

Address Line 1, Suburb/Town, State/Province, and Postcode are required.
If applying as an individual type your address

Organisation, Community Group, School or Club email

Partnered not-for-profit incorporated organisation (Auspice) details

Partner (Auspice) name *

Organisation Name

Partner(Auspice) address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Partner (Auspice) email *

Financial details

Does your incorporated association or auspice have an ABN? *

☐ Yes

☐ No

If your organisation does not have an ABN, you are required to attach a Statement by a Supplier available from the ATO before submitting this application

ABN of the Incorporated Association or Auspice *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

Nillumbik Community Fund Application 2025/26

Form Preview

Main business location

Must be an ABN.

[Download form](#)

Statement by a Supplier *

Attach a file:

Only required if your organisation or auspice do not have an ABN

Primary bank account of the Incorporated Association or Auspice *

Account Name

BSB Number

Account Number

Project overview

* indicates a required field

What type of activity is this project primarily? *

- ☐ Arts & Culture
- ☐ Community Development
- ☐ Cultural Diversity
- ☐ Emergency Management
- ☐ Environment
- ☐ Event
- ☐ First Nations
- ☐ Older People
- ☐ Placemaking
- ☐ Positive Ageing
- ☐ Pride
- ☐ Sport, Recreation and/or Leisure
- ☐ Youth

Project name *

This name will be used to identify and promote the project if successful

Brief description of the project for use in promotional materials if successful *

Word count:

Must be no more than 50 words.

Summarise the project and what will be achieved.

Nillumbik Community Fund Application 2025/26

Form Preview

Project start date *

Project end date *

Where will this activity, project or event take place? *

Include relevant venue information or township

Has this activity, project or event been funded by a Nillumbik Community Fund grant previously? *

☐ Yes

☐ No

Provide the name of the Council Officer you spoke to about this activity *

If you are unsure of their name, provide detail about the conversation (i.e. spoke at the Information Day about event resources)

If your group or organisation is not based in Nillumbik, state how your activity will benefit the Nillumbik community

Describe the innovative element or point of difference/value add of this version of the activity, project or event *

How would this project positively impact our First Nations community? *

Assessment criteria - Evidence of capacity to deliver the project
5%

*** indicates a required field**

Provide a detailed description of the project and its planned activities *

Nillumbik Community Fund Application 2025/26

Form Preview

Word count:

Must be no more than 300 words.

Describe the specific activities that will take place, including if they will be free or ticketed for attendees

Describe the capacity of your organisation to deliver this project, event or activity? *

Demonstrate your ability to complete this project/event/activity, and if possible, to sustain it in the long term after the grant has ended. (E.g. what have you done in this space previously, or how are you linked to the your target groups)

Assessment criteria - Reflects and promotes the themes of the Council Plan 2021/25 and objectives of the Health and Wellbeing Plan 2021/25 35%

* indicates a required field

This program aims to reflect and promote objectives from both the [Council Plan 2021-25](#) and our [Health and Wellbeing Plan 2021-25](#). As we aim to fund activities that will have the greatest positive impact in Nillumbik, applicants are encouraged to demonstrate how their proposed project will align with these plans.

To which of the following Council Plan Themes and Objectives does your project align? *

- ☐ Community & Connection - To encourage inclusion and participation to support health and wellbeing and ensure that all our residents have equitable access to services, programs, events and initiatives
- ☐ Place & Space - To protect, enhance, maintain plan and design places and spaces that strengthen identity, reinforce character, improve accessibility, encourage social connection and enjoyment, support biodiversity and respect the environment
- ☐ Sustainable & Resilient - To manage and adapt to changing circumstances that affect our community to ensure it remains sustainable and resilient, both now and into the future
- ☐ Responsible & Accountable - To facilitate the best possible outcomes for our community by demonstrating strong leadership and working actively to achieve the community's objectives

Select only those that apply

Nillumbik Community Fund Application 2025/26

Form Preview

To which of the following Health and Wellbeing Priorities does your project align?

*

- ☐ Social inclusion and connection
- ☐ Community and climate resilience
- ☐ Gender equality and prevention of family violence
- ☐ Physical activity
- ☐ Food (including healthy, affordable and sustainable)
- ☐ Reducing harm from alcohol, other drugs and gambling

Select only those that apply

Explain how your project will support the themes, objectives and priorities you selected above? *

Include details about the impacts of the project over the period of funding

Assessment criteria - Addresses an evidence based community need 25%

* indicates a required field

Why is this project needed? *

Consider the extent of community need and benefit that would be displayed, and/or the level of positive impact on the local community

Select up to three of the following outcomes that best describe how this project will improve community connections, activate local spaces, and/or build capacity in Nillumbik *

- ☐ Helps build a friendly and welcoming neighbourhood
- ☐ Improves the physical environment of the local area
- ☐ Supports new activities in a public place
- ☐ Contributes to making our townships vibrant
- ☐ Increases opportunities for social connection
- ☐ Increases the number of community members who feel safe, included and/or welcome to participate in community life
- ☐ Promotes a sense of belonging
- ☐ Is a collaborative community project
- ☐ Strengthens the capacity of the Nillumbik community
- ☐ Supports innovation
- ☐ Other:

Nillumbik Community Fund Application 2025/26

Form Preview

At least 1 choice and no more than 3 choices may be selected.

Describe how this project will achieve the selected outcomes *

Assessment criteria - Increases community participation, particularly through diversity and inclusion 20%

* indicates a required field

How many people do you expect will participate and/or attend? *

Select up to three of the priority groups identified in Council's Access, Equity and Inclusion policy that this project will primarily target *

- ☐ Carers
- ☐ Children and young people
- ☐ Cultural and linguistically diverse people
- ☐ First Nations People
- ☐ LGBTIQA+ communities
- ☐ Gender diverse people
- ☐ Older people
- ☐ People experiencing financial insecurity
- ☐ People who live rurally or are geographically isolated
- ☐ People with a disability, chronic disease and/or mental illness
- ☐ Refugees and people seeking asylum
- ☐ Women and girls
- ☐ Not applicable

No more than 3 choices may be selected.

<https://www.nillumbik.vic.gov.au/Community/Community-development/Community-Toolkit/Access-equity-and-inclusion>

Describe how this project will increase community participation, particularly through the diversity and inclusion of the priority groups selected above *

Include how the project will encourage respect and greater understanding of one another, and/or encourage community to support and/or celebrate the diverse cultures that are represented by the people living in Nillumbik

Assessment criteria - Demonstrated engagement with local community groups, artists, businesses and/or residents in delivery of the project 10%

* indicates a required field

List all partner organisations or groups involved in the project, as well as their roles and responsibilities and contribution to the project. *

Include financial, in kind, resources etc.

How will this project encourage local tourism and/or provide benefits to local businesses or residents in Nillumbik? *

Assessment criteria - Financials and budget 5%

* indicates a required field

Total amount requested *

\$

What is the total financial support (GST exclusive) you are requesting in this application?

Total project cost *

\$

What is the total budgeted cost (GST exclusive) of your project?

Is there a cost to participants to undertake your activity? *

☐ Yes ☐ No ☐ Gold coin donation

Activities that are fully ticketed with no free or heavily subsidised component will not be considered

How much will participants be charged? *

\$

Must be a dollar amount.
(GST Inclusive)

Which components will be free, or how will they be heavily subsidized? *

Nillumbik Community Fund Application 2025/26

Form Preview

Income

Provide a breakdown of all income sources related to the project. Examples of income should include: amount requested under this grant, other grant funding, organisation funds, expected participation/entry fees to cover expenditure, etc.

- Mark income as **C** (confirmed) or **NC** (not confirmed)

Income	\$ (GST exclusive)	Status
Nillumbik Community Fund Grant	\$	Confirmed Not Confirmed
	\$	
	\$	

Expenditure

Identify how you will spend all of the income listed above towards your project.

- Your budget needs to reflect all the costs associated with the project **excluding GST**
- Include any costs for equipment, services, venue hire or permits based on quotes
- Quotes are required for all items over \$1,000

Expenditure	\$ (GST exclusive)	Income
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

Budget total

The total income must equal the total expenditure of the project

Total Income Amount

\$

This number/amount is calculated.

Total Expenditure Amount

\$

This number/amount is calculated.

= Income - Expenditure

\$

This number/amount is calculated.
Must be \$0

In-kind contributions

Nillumbik Community Fund Application 2025/26

Form Preview

List any support being provided by your organisation or other organisations in-kind here, and give an estimated value for this support. Estimate how much you would have to pay for these goods or services if they were not being provided free of charge. For example, volunteer time could be calculated at a rate of \$25 per hour, or at \$35 per hour for skilled tasks.

Examples of in-kind contributions might include: free use of a venue, administrative support, volunteer time, donated refreshments, or any other donated goods or services.

In-kind contribution	\$ Value
	\$
	\$
	\$
	\$

Total in-kind contribution

\$

This number/amount is calculated.

If Council cannot provide you with the full funding requested can the project go ahead? *

☐ Yes

☐ No

Partial funding amount required to deliver project *

\$

Must be a dollar amount.
(GST exclusive)

If your project can proceed with partial funding, which items identified in your budget are a priority? *

Provide details of the minimum items required and what you would change to ensure the project could be delivered

Attachments

* indicates a required field

Required supporting material

Quotes for services or products over \$1,000 are required

Attach a file:

Nillumbik Community Fund Application 2025/26

Form Preview

Quotes can be written, scanned images from catalogues or online stores, or screenshots from a website or online shopping cart

Public Liability Insurance Certificate

Attach a file:

You must have public liability insurance to a minimum value of \$10 million on commencement of the project

If you do not hold current Public Liability Insurance:

- Applications may be submitted without current Public Liability Insurance on the condition that if the grant is successful insurance is purchased and a Certificate of Currency is provided
- You should apply through an auspice organisation if your group does not wish to purchase insurance
- Or you may be eligible for coverage under [Councils Community Liability insurance](#) if your activity is entirely held in a Council venue.

Auspecting organisation letter of support *

Attach a file:

Additional supporting material (if available)

Other supporting materials

Attach a file:

Multiple files can be attached

Privacy statement, declaration and your feedback

* indicates a required field

Privacy statement

Nillumbik Shire Council is collecting your personal information for the purpose of registering and assessing your Grant application.

The information you provide will be used for this purpose or a directly related secondary purpose. This information will only be disclosed to third parties if we are permitted to, required to by law, or if Council uses an external panel to assess the Grant applications.

If you do not provide the requested information or it is only provided in part, we may be unable to accept or consider your application.

You may access the personal information that Council holds about you by contacting Council's Privacy Officer on 9433 3271 or privacy@nillumbik.vic.gov.au

Nillumbik Community Fund Application 2025/26

Form Preview

Declaration

I certify that: *

- ☐ I have read and understand the terms and conditions in the Grant Guidelines;
- ☐ I have discussed this project with a Council Officer;
- ☐ All details supplied in this application form and in any attached documents are true and correct to the best of my knowledge;
- ☐ This application has been submitted with the full knowledge and agreement of the management of the community group, organisation or auspice partner;
- ☐ I agree to ensure all necessary approvals and permits are obtained prior to my project or event taking place;
- ☐ I understand that if Nillumbik Shire Council approves a grant, I will be required to accept the conditions of the grant in accordance with Nillumbik Shire Council requirements;
- ☐ I understand that if Nillumbik Shire Council approves a grant, I will be required to submit an acquittal and evaluation to Council post delivery of the project;
- ☐ I understand that Nillumbik Shire Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their auspicings sponsor to provide appropriate insurance cover; and,
- ☐ I consent to the release of project information in this application for promotional and evaluation purposes relevant to Nillumbik Shire Council.

All of the above must be checked

Authorised Person's Name *

First Name

Last Name

Date of Declaration *

Must be a date.

Feedback

This is the end of the application. We would value your feedback regarding our online grants application process. This information will not in any way be used to assess your application.

Is this the first time you have applied for a grant with Nillumbik Shire Council?

☐ Yes

☐ No

How satisfied are you with our application process?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied or dissatisfied
- ☐ Dissatisfied
- ☐ Very dissatisfied

Do you have any comments about our application process?

E.G. What worked well, or what could be improved?

Nillumbik Community Fund Application 2025/26

Form Preview

How did you hear about Council's grant program?

- ☐ Nillumbik Council website
- ☐ Council Officer
- ☐ Social media
- ☐ Network/Newsletter
- ☐ Nillumbik News
- ☐ Local media
- ☐ Word of mouth
- ☐ Other: